



भारतीय प्रबंध संस्थान रोहतक

Indian Institute of Management Rohtak

Management City NH-10 Southern Bypass, Sunaria, Rohtak-124010
Harvana, India

DPM ADMISSION BATCH 12

ONLINE REGISTRATION GUIDELINES

Candidates are required to apply online through Indian Institute of Management (IIM) Rohtak website:
<https://www.iimrohtak.ac.in>.

STEP BY STEP PROCESS TO FILL ONLINE APPLICATION FORM

STEP 1: New Candidate to Sign Up

- User Id and Password will be sent on your email entered.

STEP 2: Essential documents to be made ready

- Valid Email ID (This email id shall be used to communicate with the candidate in near future, if required).
- Valid mobile no. (You will receive sign up OTP on this no.)
- Personal details.
- Educational qualification details.
- Qualifying Examination details
- Employment details.
- Image of scanned photograph in jpg / jpeg format and size should not exceed 50 KB.
- Image of scanned signature in jpg / jpeg format and size should not exceed 30 KB.
- Debit / Credit Card/ Internet Banking/ UPI details for online payment.
- PDF of all qualification & experience certificates.

STEP 3: Already logged in candidate to complete the process of filling online application form

- Action 1: Fill personal details & upload photo & signature image.
- Action 2: Make payment.
- Action 3: Fill educational qualification details.
- Action 4: Fill work experience details.
- Action 5: Fill extra activity details
- Action 6: Certify Declaration.
- Action 7: Have preview of filled details in application form.
- Action 8: Upload necessary documents
- Action 9: Submit Application form, download and print it for sending the hardcopy.

NOTE:

- Application will not be considered without payment of registration fee.
- The registration fee of Rs. 2928 is non-refundable.
- Once the form has been submitted; you will not be allowed to change/modify any information.
- The printed application form along with all the documents to be submitted/sent through post to the institute after the online registration.

List of Documents to be enclosed along with application form:

1. One copy of filled up application form duly signed by the candidate.
2. Payment receipt of Rs. 2928/- with the application form.
3. One passport size color photograph same as uploaded in the online application. Write name and application number on the Backside of the photograph.
4. Self-Attested copy of the following academic records.
 - ✓ X / SSLC certificate.
 - ✓ Pre-Degree/Plus-Two/HSC/VHSC Mark Sheet & Certificate.
 - ✓ Graduation Mark sheets of all years & Certificate.
 - ✓ Post-Graduation Mark Sheet of all years & Certificate (if Applicable).
 - ✓ Provisional Certificate of Master Degree (for Master's last term/year/ semester students).
 - ✓ Category Certificate.
 - ✓ Self-attested copy of Work Experience Certificate(s)
 - ✓ Copy of the Score Card/Certificate of CAT/GMAT/GRE/GATE/ UGC-NET/PGDM/MBA-IIM.
 - ✓ Self-attested copy of a valid Photo Identity proof (Passport/Driving License/PAN Card/AADHAR Card)
5. Please enclose with this application any published or unpublished research work which you might have completed. You may give abstracts or summaries if the entire document cannot be sent.
6. You are requested to attach duly signed sealed envelope containing letter of Recommendation which could be downloaded from website.